



WALK-IN WEDDING POLICY AND GUIDELINES

The policy of the Greater Des Moines Botanical Garden is to ensure that all walk-in weddings are handled the same and ensure that each party is treated fairly in the use of the conservatory or outdoor areas.

Fees:

Walk-in weddings that are scheduled a minimum of 2 weeks in advance cost \$350. If a walk-in wedding is not scheduled in advance the cost is \$500. Fees are non-refundable once made. To book a walk-in wedding please contact an Event Coordinator at 515.323.6290 or info@dmbotanicalgarden.com

Guidelines and Information.

1. Events at the Botanical Garden change daily. We recommend that couples call in advance to see if a large event or tour is booked for the interested date and time for a walk-in wedding. As a public facility, the Botanical Garden cannot predict visitation levels. A private space cannot be guaranteed during public hours.
2. All in the walk-in wedding party must arrive dressed and ready. No dressing rooms will be made available to couples or guests attending. Public restrooms may not be used as a changing area.
3. The maximum number of guests for a walk-in wedding is 20 people. This includes the officiant, photographers, wedding party and guests attending the event.
4. Ceremony time is limited to 15 minutes.
5. No chairs are permitted for walk-in weddings. Standing room only.
6. No music can be played and no microphones can be used for walk-in weddings.
7. Walk-in weddings may not bring in or put up any décor, including the dropping of flower petals.
8. No standing in the garden beds or main pathways during a walk-in wedding. The Conservatory, lobby, Show House and outdoor areas feature plant and floral displays. These assets are not to be moved, removed, changed or destroyed in any way.
9. The Botanical Garden cannot guarantee the outdoor and indoor planting areas. All displays/themes are designed by staff 12-15 months in advance. The landscape and flowers/plants design cannot be changed, moved or adjusted to fit a rental client's colors or designs. Many circumstances are beyond our control, be it weather related, diseases, or other incidences that may occur. Every effort is made to maintain a high-quality garden experience.
10. The waterfalls in the conservatory and in the outdoor garden cannot be turned off for events. The waterfall located by the Celebration Lawn will turn off automatically if wind gusts exceed 15 miles per hour to control the spray area. Due to this, the outdoor waterfall is not guaranteed to be running at the time of your event.

Please contact an event Coordinator if you have any questions.